

September 19, 2003/October 15, 2003

Dear Chief:

I am writing to ask you to participate in an exciting program that recognizes volunteers and civic leaders across the state. The Secretary of the State is sponsoring the third annual **Public Service Awards** program to recognize and thank those individuals who contribute their time and skills to their community to make our cities and towns such great places to live. This particular program will honor all volunteer firefighters. At this time, we will not be honoring individuals posthumously.

As you know, our volunteer firefighters devote their free time to very hazardous and life threatening conditions. Their commitment to public service – without pay (or adequate pay), without applause, and without personal advancement, is a precious gift to their fellow citizens. It is important to take the time to thank them for their contribution to our communities and to the State of Connecticut.

The purpose of the Secretary of the State's Public Service Award program is twofold - it gives dedicated community volunteers the recognition they deserve - and, by highlighting the vital role they play in our towns, it will, hopefully, encourage others to volunteer as well.

We are asking each Chief Firefighter/fire department in the State of Connecticut to provide us with two lists of the names, addresses and years of service of all volunteer firefighters. One list should contain those individuals having contributed 19 years or less of volunteer service and the second list should contain those individuals having contributed 20 years or more of volunteer service to their town and community. Please be advised that as long as the criteria is met, all individuals whose names are provided to us will be honored and receive an award.

During the course of the 2004 calendar year, we will recognize the nominated individuals at ceremonies to be held in various Connecticut locations. Your participation in this program is greatly appreciated. We will contact you as we plan the details.

Please review the enclosed award criteria, fill out the enclosed nomination form and return it to our office at 30 Trinity Street, Hartford, Connecticut 06106, Attention: Tammy Marzik; by facsimile at 860-509-6131; or by e-mail at tammy.marzik@po.state.ct.us by December 31, 2003.

If you have any questions about the program or about the enclosed criteria, please do not hesitate to contact either Tammy Marzik or Mary Beth Merati at 860-509-6212. I look forward to working with you as we recognize Connecticut citizens who are working to make our cities and towns a safe/better place to live.

Sincerely,



Susan Bysiewicz
Secretary of the State of Connecticut

Enclosure

19 YEARS OR LESS OF SERVICE

TO ALL CHIEF FIREFIGHTERS:

Pursuant to the Secretary of the State’s October 15, 2003 letter regarding the **Public Service Award** program, we would very much appreciate it if you would take the time to provide us with:

- 1. The names, years of service, and mailing addresses of **all volunteer firefighters** who have served their town for 19 years or less.
- 2. The individual must have served the same town for 19 years or less. At this time, we will not be honoring individuals posthumously.

The spirit of this award is to recognize and thank people who are serving their communities by donating their time and expertise.

Please PRINT CLEARLY the qualifying individual information below and return it by mail to Office of Secretary of the State, 30 Trinity Street, Hartford, CT 06106, Attention: Tammy Marzik; by facsimile to 860-509-6131; or by e-mail to tammy.marzik@po.state.ct.us. **SUBMISSION DEADLINE IS DECEMBER 31, 2003.**

Thank you for your participation.

NAME	YRS. OF SERVICE	MAILING ADDRESS

Name of Fire Department

Town

Name of Contact Person

Title

Telephone Number

19 YEARS OR LESS OF SERVICE

NAME	YRS. OF SERVICE	MAILING ADDRESS

19 YEARS OR LESS OF SERVICE

NAME	YRS. OF SERVICE	MAILING ADDRESS

20 YEARS OR MORE OF SERVICE

TO ALL CHIEF FIREFIGHTERS:

Pursuant to the Secretary of the State’s October 15, 2003 letter regarding the **Public Service Award** program, we would very much appreciate it if you would take the time to provide us with:

- 1. The names, years of service, and mailing addresses of **all volunteer firefighters** who have served their town for 20 years or more.
- 2. The individual must have served the same town for 20 years or more. At this time, we will not be honoring individuals posthumously.

The spirit of this award is to recognize and thank people who are serving their communities by donating their time and expertise.

Please PRINT CLEARLY the qualifying individual information below and return it by mail to Office of Secretary of the State, 30 Trinity Street, Hartford, CT 06106, Attention: Tammy Marzik; by facsimile to 860-509-6131; or by e-mail to tammy.marzik@po.state.ct.us. **SUBMISSION DEADLINE IS DECEMBER 31, 2003.**

Thank you for your participation.

NAME	YRS. OF SERVICE	MAILING ADDRESS

Name of Fire Department

Town

Name of Contact Person

Title

Telephone Number

20 YEARS OR MORE OF SERVICE

NAME	YRS. OF SERVICE	MAILING ADDRESS

20 YEARS OR MORE OF SERVICE

NAME	YRS. OF SERVICE	MAILING ADDRESS